## STATE OF LOUISIANA DEPARTMENT OF CIVIL SERVICE BATON ROUGE, LA.

November 2, 2007

This public document was published at a total cost of \$11.02. 33 copies of this public document were published in this 1<sup>st</sup> printing at a cost of \$0.33. The total cost of all printings of this document including reprints is \$11.02. This document was published by the Department of State Civil Service to keep agencies, employees, and other persons informed about the personnel program under authority of Article X of the Louisiana Constitution. This material was printed in accordance with standards for printing by State Agencies established pursuant to R.S. 43:31.

# STATE PERSONNEL MANUAL TRANSMITTAL SHEET NO. 441

To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS

Subject: Changes to the Pay Plan and New Pay Grids

Issue Date: November 2, 2007

Attached are the changes to the Job Specification Index (Pay Plan) and Mandatory Supervisory Group changes made since Transmittal Sheet 438. Changes are effective October 29, 2007. If there are any questions concerning the subject matter of this Transmittal Sheet, please contact Marianne Covington at (225) 342-8083.

Sincerely,

s/Anne S. Soileau

Director

#### NEW JOBS ADDED TO THE PAY PLAN

JOB CODE	JOB TITLE	PAY SCHED	PAY LEVEL	MIN SAL	MAX SAL
171200	ADMINISTRATIVE ASSISTANT 6	Α	614	27,664.00	56,659.00
171210	CHILD WELFARE EXECUTIVE MANAGER	S	422	50,898.00	104,166.00
170980	COMPLIANCE INSPECTOR 1	Α	609	19,739.00	40,394.00
170990	COMPLIANCE INSPECTOR 2	Α	611	22,589.00	46,238.00
171000	COMPLIANCE INSPECTOR 3	Α	613	25,854.00	52,957.00
171010	COMPLIANCE INVESTIGATOR 1	Α	611	22,589.00	46,238.00
171020	COMPLIANCE INVESTIGATOR 2	Α	613	25,854.00	52,957.00
171030	COMPLIANCE INVESTIGATOR 3	Α	615	29,598.00	60,632.00
171040	COMPLIANCE INVESTIGATOR 4	Α	617	33,904.00	69,410.00
171050	COMPLIANCE INVESTIGATOR 5	Α	619	38,813.00	79,477.00
171110	CONTAINER CRANE MASTER TECHNICIAN	W	218	33,571.00	70,491.00
171280	ENGINEER 9	Т	321	67,309.00	130,333.00
171140	FORESTRY CREW SPECIALIST LEADER- HEAVY	Р	108	22,485.00	47,549.00
171130	HEALTH INFO PROCESSOR 3	М	509	20,488.00	39,957.00
171120	HEALTH INFORMATION PROCESSOR 2	М	507	17,909.00	34,902.00
171220	PHARMACIST 5-A	М	527	69,222.00	135,075.00
171230	PHARMACIST 5-B	М	528	74,069.00	144,539.00
171240	PHARMACIST 6	М	529	79,248.00	154,648.00
171250	PHARMACIST 7	М	530	84,802.00	165,464.00
171260	PHARMACIST-CHIEF OPERATIONS OFFICER	М	528	74,069.00	144,539.00
171180	PRINTING MASTER OPERATOR	W	213	23,920.00	50,253.00
171160	PRINTING OPERATOR 1	W	210	19,531.00	41,018.00
171170	PRINTING OPERATOR 2	W	212	22,360.00	46,966.00
171190	PRINTING SUPERVISOR	W	215	27,394.00	57,533.00
171150	PROBATION AND PAROLE SPECIALIST - ADULT	Р	114	33,758.00	71,344.00

### **JOB TITLE CHANGES**

JOB CODE	JOB TITLE
166850	FROM: CHILD WELFARE SPECIALIST 9
	TO: CHILD WELFARE ADMINISTRATOR
166790	FROM: CHILD WELFARE SPECIALIST 5PM/RPS
	TO: CHILD WELFARE SPECIALIST 5A
166780	FROM: CHILD WELFARE SPECIALIST 5DM
	TO: CHILD WELFARE SPECIALIST 5B

156100	FROM: CONTAINER CRANE SUPERINTENDENT			
	TO: CONTAINER CRANE SUPERVISOR			
157970	FROM: HEALTH INFORMATION PROCESSOR			
	TO: HEALTH INFORMATION PROCESSOR 1			
159340	FROM: PHARMACY TECHNICIAN TRAINEE			
	TO: PHARMACY TECHNICIAN 1-TRAINEE			
159350	FROM: PHARMACY TECHNICIAN			
	TO: PHARMACY TECHNICIAN 2			
450000	FROM PRODUTION AND PAROLE PROOPANAMANA OFF. ARIST			
156800	FROM: PROBATION AND PAROLE PROGRAM MANAGERADULT			
	TO: PROBATION AND PAROLE ASSISTANT DIRECTOR / ADULT			
127410	EDOM: DDORATION AND DAROLE DISTRICT MANAGED 2. ADLILT			
127410	FROM: PROBATION AND PAROLE DISTRICT MANAGER 2ADULT TO: PROBATION AND PAROLE DISTRICT MANAGER AADULT			
	TO. I ROBATION AND I AROLL DIGITIOT MANAGER A-ADOLI			
127490	FROM: PROBATION AND PAROLE DISTRICT MANAGER 3ADULT			
	TO: PROBATION AND PAROLE DISTRICT MANAGER BADULT			
127440	FROM: PROBATION AND PAROLE ASSISTANT PROGRAM MANAGERADULT			
	TO: PROBATION AND PAROLE PROGRAM MANAGERADULT			
123640	FROM: WORKERS' COMPENSATION RECORDS MANAGEMENT ANALYST 1			
	TO: WORKERS' COMPENSATION COMPLIANCE ANALYST 1			
123650	FROM: WORKERS' COMPENSATION RECORDS MANAGEMENT ANALYST 2			
	TO: WORKERS' COMPENSATION COMPLIANCE ANALYST 2			
155100	FROM: WORKERS! COMPENSATION RECORDS MANAGER			
155190	FROM: WORKERS' COMPENSATION RECORDS MANAGER			
	TO: WORKERS' COMPENSATION COMPLIANCE MANAGER			
100005	FROM: WORKERS' COMPENSATION RECORDS MANAGEMENT			
123660	SUPERVISOR			
	TO: WORKERS' COMPENSATION COMPLIANCE SUPERVISOR			

#### **JOB PAY GRADE CHANGES**

JOB CODE	JOB TITLE	FROM SCHED	FROM LEVEL	TO SCHED	TO LEVEL
161750	AUDITORINTERNAL	Α	619	Α	620
116330	BARBER SHOP INSPECTOR	Α	608	Α	609
159060	COASTAL RESOURCES SCIENTIST MANAGER	Т	315	Т	317
166280	COASTAL RESOURCES SCIENTIST SENIOR DCL B	T	315	T	317
168250	COASTAL RESOURCES SCIENTIST STAFFDCL A	Т	313	Т	314

159050	COASTAL RESOURCES SCIENTIST SUPERVISOR	Т	313	Т	314
156090	CONTAINER CRANE MANAGER	W	221	W	222
156100	CONTAINER CRANE SUPERVISOR	W	219	W	220
162150	COSMETOLOGY CHIEF INSPECTOR	Α	612	Α	613
116360	COSMETOLOGY INSPECTOR	Α	608	Α	609
157980	HEALTH INFORMATION PROCESSOR SUPERVISOR	М	507	М	511
170890	HUMAN RESOURCES DIRECTOR A	Α	618	Α	619
127440	PROBATION AND PAROLE PROGRAM MANAGERADULT	Р	115	Р	116
127430	PROBATION AND PAROLE OFFICER 3ADULT	Р	113	Р	112
	PROBATION AND PAROLE ASSISTANT DIRECTOR /				
156800	ADULT	Р	118	Р	119
127500	PROBATION AND PAROLE SUPERVISORADULT	Р	115	Р	116
166960	STATE POLICE INVESTIGATOR 1	Р	110	Р	112
133130	STATE POLICE INVESTIGATOR 2	Р	111	Р	113
123640	WORKERS' COMPENSATION COMPLIANCE ANALYST 1	Α	608	Α	611
123650	WORKERS' COMPENSATION COMPLIANCE ANALYST 2	Α	609	Α	612
123660	WORKERS' COMPENSATION COMPLIANCE SUPERVISOR	Α	613	Α	615

**Mandatory Supervisory Group Changes** 

Job Code	Job Title	From Group #	To Group #
155190	Worker's Compensation Compliance Mgr	1	2